

# Proofreading Marks

SF - sentence fragment

¶ - new paragraph (needed)

awk - awkward sentence

source? - who is the source of this information?

ss - single space

ds - double space

para - paragraph

! - whoa : careful with this statement

(word) - spelling, typo, something to fix/change

↔ - change position

? - what do you mean? / Not sure what you mean here

?? - what do you mean?! Really? you are saying this?

??? - what the heck?

lang - language (too colloquial, tone, strange etc.)

consistency - be consistent with the spelling

context - keep in mind the circumstances that surround this